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<p>9 «24» 2018 . <u>Мухомов</u> /</p>	<p><u>А. Ильясов</u> /</p>
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1. What Public Speaking Offers You
2. Understanding Communication Anxiety
3. Controlling Communication Anxiet
4. Planning Your First Speech
5. Ethical Responsibilities of a Listener

- 10-16

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- 1 Speaking in Public
- 2 Ethics and Public Speaking
- 3 Listening
- 4 Giving Your First Speech
- 5 Selecting a Topic and a Purpose
- 6 Analyzing the Audience
- 7 Gathering Materials
- 8 Supporting Your Ideas
- 9 Organizing the Body of the Speech
- 10 Beginning and Ending the Speech
- 11 Outlining the Speech
- 12 Using Language
- 13 Delivery
- 14 Using Visual Aids
- 15 Speaking to Inform
- 16 Speaking to Persuade
- 17 Methods of Persuasion
- 18 Speaking on Special Occasions
- 19 Speaking in Small Groups

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Choose a correct statement:

1. The specific purpose of your speech can have one, two, or more focal points.
2. The specific purpose should give new information or fresh advice.
3. The triviality trap should be avoided when you are making your specific purpose only if the future speech is brief.

Please, write what means (tools) you can use to support your ideas in the text (at least two):

4. Preliminary tuning effect is...
5. The effect of the previous speeches and the situation on how the audience receives your speech.
6. The influence of the subsequent speech on how you deliver a speech.
7. The tuning of the equipment (e.g. microphone) before you deliver your speech.

Preliminary tuning effect is...

8. The effect of the previous speeches and the situation on how the audience receives your speech.
9. The influence of the subsequent speech on how you deliver a speech.
10. The tuning of the equipment (e.g. microphone) before you deliver your speech.

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1. : / . - ; : - , 2017. - 419 . - ISBN 978-5-4475-9220-2 ; []. - URL: <http://biblioclub.ru/index.php?page=book&id=474287>.
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4. English Stylistics: [...] - URL: <http://biblioclub.ru/index.php?page=book&id=93714>.

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5.2.

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2. « » <https://cyberleninka.ru>
3. <https://speechwritersofrussia.ru/>
4. Windows 8 Russian. Windows Professional 8 Russian Upgrade. 104 17.06.2013 .
5. Microsoft Office Standard 2013 Russian. 114 12.11.2014 .

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1. : 31 (), 27 (. , . 19, . , 1)		04 , , - 12 . , () 11 , - 27

<p>2. (31) 27, 11, 04 () () 19, . . , 1)</p>		<p>-, Sony VPL- CX275 3 LCD, 5200 ANSI Lm. XGA, Digis Space 300*300, Lenovo (- , .6) 31 -, -, Mitsubishi EX320U XGA, Classic Norma 244*183, ASUSX51RL (- , .6) 13 -, -, -, - 1 ., - 2 . -, () ,</p>
<p>3. 31 () , 27, 11, 04 () () 19, . . , 1)</p>		<p>1. Windows 8 Russian. Windows Professional 8 Russian Upgrade. 104 17.06.2013 . 2. Microsoft Office Standard 2013 Russian. 114 12.11.2014 .</p>
<p>4. () () 13 , . 19, . . , 1)</p>		

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